

Appendix D:

ANAESTHETIC DEPARTMENTAL ANAPHYLAXIS LEAD: ROLES AND RESPONSIBILITIES

If any of these responsibilities are delegated, the Departmental Lead should ensure that tasks have been completed. The role of departmental lead should be supported by job planning to determine allocation of appropriate time (direct clinical care and or supporting professional activity).

- Lead on anaphylaxis education and training in the department.
- Disseminate relevant updates as necessary.
- Engage with the local specialist allergy clinic and ensure up to date contact details (named contact, direct phone number and email).
- Act as a reference point for anaesthetists in the department who encounter perioperative anaphylaxis.
- Provide advice on referring patients for specialist investigation.
- Ensure that the patient and the GP have been given adequate, timely information in each case.
- Ensure that cases have been reported to the trust or board (Scotland) incident reporting system.
- Ensure that cases have been reported to the MHRA and that after investigation the data held by the MHRA is updated and accurate (using MHRA reference number)
- Coordinate, with primary care, appropriate follow-up of patients who have experienced perioperative anaphylaxis to identify physical or psychological adverse sequelae. This will usually take place in an outpatient setting. Refer onwards for specialist management if appropriate.
- Liaise with the hospital resuscitation team where appropriate
- Maintain a record of cases (within data protection regulations), and carry out annual audit and quality improvement as appropriate.
- Ensure that anaphylaxis guidelines are present at all sites where anaesthetics are given.
- Ensure the introduction of:
 - anaesthesia anaphylaxis treatment packs
 - anaesthesia anaphylaxis investigation packs.
- Ensure that cases are presented at departmental meetings, and that learning points are acted upon and audited if appropriate.